

## Eastern Region Special Operations Unit



### ROLE PROFILE

<b>Role Title:</b>	<b>CT Constable Financial Investigator</b>
<b>Rank/Grade:</b>	<b>Constable</b>
<b>Job Family:</b>	<b>Investigations – ERSOU CTP</b>
<b>Reporting to:</b>	<b>Detective Sergeant</b>
<b>Main purpose of the role:</b>	<p>Undertake proactive and reactive counter terrorism financial investigations with a view to establishing funding or other links to Terrorist and Domestic Extremist Organisations. Carry out financial investigations by researching, gathering, collating and evaluating evidence/intelligence. Assist Regional/National CT teams and partner agencies to develop investigations, disruptions and confiscations in support of Counter Terrorist and Domestic Extremist issues within the Eastern Region.</p> <p>Eastern Region Special Operations Counter Terrorism Policing (ERSOU CTP) covers the counties of Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Norfolk and Suffolk with Bedfordshire Police as the lead force.</p>

### Key Responsibilities

- Identify and undertake proactive and reactive financial investigations, in support of Counter Terrorist and Domestic Extremist priorities within the Eastern Region, utilising available investigation and civil recovery (cash, account and asset forfeiture) powers as defined within the Proceeds of Crime Act 2002; Terrorism Act 2000 and Anti-Terrorism Crime and Security Act 2001, to disrupt activities of individuals involved in terrorist activity, terrorist groups and Organised Crime Groups.
- Work with Counter Terrorist Investigations and partner intelligence agencies.
- Support CT investigations with advice; assistance and financial strategies to identify evidence of offences and support investigations with tactical options through the use of financial intelligence.
- Compile financial profiles in line with SIO strategy.
- Create and maintain case management records and managing investigations and disclosure in accordance with the requirements of CPIA.
- Conduct a criminal investigation, prosecute offenders compile case files, attend Court and give evidence.
- Manage and investigate Suspicious Activity Reports, including when the NCA are asking for consent recommendation (TACT / POCA SAR).
- Manage an investigation when the NCA refuse consent under Section 21ZA TACT maintaining appropriate audit processes.
- Prepare operational orders and risk assessments.
- Undertake Personal Protection Training and participate in live operations at crime scenes
- Work flexibly across operations, teams and CT FI network as required.
- Maintain and complete accredited CTFI Professional Development Plan and Continued Development Plan as per national CT FI policy.
- Maintain and complete accredited NCA FI Professional Development Plan and Continued Development Plan (POCA) as per NCA policy.

<b>Psychological Assessment</b>	Not required
<b>Return on Investment</b>	To be confirmed
<b>Limited Duties</b>	To be confirmed

<b>Financial e.g. limits/mandates</b>	<b>Non-financial e.g. staff responsibility</b>
• None	• None

<b>Entry Requirements</b>
<ul style="list-style-type: none"> <li>• The individual will be accredited as a Financial Investigator under POCA 2002 and be willing to undertake and maintain accreditation as a Financial Investigator under POCA 2002 and as a Counter Terrorism Financial Investigator by the Metropolitan Police in accordance with the requirements of Section 63f TACT 2000 as amended by the Criminal Finance Act 2017.</li> <li>• Individual must demonstrate competence in substantive rank.</li> <li>• Individual must demonstrate strong skills in conducting investigations and intelligence gathering</li> <li>• Knowledge of covert and overt intelligence practices.</li> <li>• Qualified to PIP Level 2.</li> <li>• Knowledge and experience of RIPA, DPA, Intelligence Handling (NIM) and Management of Police Information (MOPI) is required.</li> <li>• Awareness of Terrorism Act 2000 and related matters.</li> </ul>

<b>Any other General Requirements/Scope</b>
<p><u>Section/Location</u></p> <ul style="list-style-type: none"> <li>• ERSOU Counter Terrorism Policing.</li> </ul> <p><u>Transport</u></p> <ul style="list-style-type: none"> <li>• Driving license needed</li> <li>• If using a private vehicle business insurance needs to be organised by the individual.</li> </ul> <p><u>Systems</u></p> <ul style="list-style-type: none"> <li>• This role requires the use of the National Common Intelligence Application (NCIA)</li> </ul> <p><u>Vetting</u></p> <ul style="list-style-type: none"> <li>• Vetting clearance is a pre-requisite of employment in designated posts and the post-holder will be subject to management vetting assessment every 7 years. National security vetting clearances are reviewed every 10 years. This post is deemed to be a 'designated' post and the post holder will be subject to vetting as per policy to DV strap level</li> </ul> <p><u>Training</u></p> <ul style="list-style-type: none"> <li>• The post holder may have the opportunity to complete the TI Programme.</li> <li>• The post holder will be expected to undertake training as and when required</li> <li>• The post holder will be expected to comply with health and safety requirements.</li> </ul> <p>Performance assessment will be achieved through:</p> <ul style="list-style-type: none"> <li>• Valid and reliable overall performance review conducted by the line manager for the role.</li> <li>• Data collection will be by a range of methods, including line manager observation, progress against the requirements of this role profile and of objectives set for the performance year.</li> <li>• Other pertinent and reliable data known to the line manager will be taken into account, for example results of any Employee Engagement surveys conducted during the review period of other feedback on performance of the member of staff.</li> </ul> <p><b>General</b></p>

- The post holder may be required to support operational activities outside of their role.
- The post holder may have to support national requirements.
- The post holder will work 40 hours per week however there may be a requirement to work additional hours or weekends subject to operational need

**Obligatory Requirements**

- Before commencement of this appointment, this role is subject to medical assessment. For some roles health screening or surveillance may be required on a regular basis, as identified by line manager risk assessments.
- There is a requirement for the role holder to meet the probationary objectives set.

<b>We are emotionally aware</b>
I treat others with respect, tolerance and compassion. I acknowledge and respect a range of different perspectives, values and beliefs within the remit of the law. I remain calm and think about how to best manage the situation when faced with provocation. I understand my own emotions and I know which situations might affect my ability to deal with stress and pressure. I ask for help and support when I need it. I understand the value that diversity offers. I communicate in clear and simple language so that I can be easily understood by others. I seek to understand the thoughts and concerns of others even when they are unable to express themselves clearly.
<b>We take ownership</b>
I actively identify and respond to problems. I approach tasks with enthusiasm, focusing on public service excellence. I regularly seek feedback to understand the quality of my work and the impact of my behaviour. I recognise where I can help others and willingly take on additional tasks to support them, where appropriate. I give feedback to others that I make sure is understandable and constructive. I take responsibility for my own actions, I fulfil my promises and do what I say I will. I will admit if I have made a mistake and take action to rectify this. I demonstrate pride in representing the police service. I understand my own strengths and areas for development and take responsibility for my own learning to address gaps.
<b>We are collaborative</b>
I work cooperatively with others to get things done, willingly giving help and support to colleagues. I am approachable, and explain things well so that I generate a common understanding. I take the time to get to know others and their perspective in order to build rapport. I treat people with respect as individuals and address their specific needs and concerns. I am open and transparent in my relationships with others. I ensure I am clear and appropriate in my communications.
<b>We deliver, support and inspire</b>
I take on challenging tasks to help to improve the service continuously and support my colleagues. I understand how my work contributes to the wider police service. I understand it is part of my collective responsibility to deliver efficient services. I take personal responsibility for making sure that I am working effectively to deliver the best service, both individually and with others. I am conscientious in my approach, working hard to provide the best service and to overcome any obstacles that could prevent or hinder delivery. I support the efficient use of resources to create the most value and to deliver the right impact. I keep up to date with changes in internal and external environments. I am a role model for the behaviours I expect to see in others and I act in the best interests of the public and the police service.
<b>We analyse critically</b>
I recognise the need to think critically about issues. I value the use of analysis and testing in policing. I take in information quickly and accurately. I am able to separate information and decide whether it is irrelevant or relevant and its importance. I solve problems proactively by understanding the reasons behind them, using learning from evidence and my experiences to take action. I refer to procedures and precedents as necessary before making decisions. I weigh up the pros and cons of possible actions, thinking about potential risks and using this thinking to inform our decisions. I recognise gaps and inconsistencies in information and think about the potential implications. I make decisions in alignment with our mission, values and the Code of Ethics.
<b>We are innovative and open-minded</b>
I demonstrate an openness to changing ideas, perceptions and ways of working. I share suggestions with colleagues, speaking up to help improve existing working methods and practices. I constantly reflect on my own way of working and periodically review processes and procedures to make continuous improvements. I adapt to change and am flexible as the need arises while encouraging others to do the same. I learn from my experiences and do not let myself be unduly influenced by preconceptions.