

Eastern Region Special Operations Unit



ROLE PROFILE

Role Title:	Prison Intelligence Officer
Department/Unit:	ERSOU CTP Prisons Intel Unit
Rank/Grade:	Constable
Reporting to:	DS Prisons
Main purpose of the role:	To ensure the effective gathering of intelligence from HMPS relating to Nationals security issues. To contribute to achieving the vision, purpose and values of Bedfordshire Police.

Key Responsibilities

- To ensure the effective gathering of intelligence from HMPS relating to Nationals security issues.
- To gather intelligence from HMPS relating to national security issues to develop and disseminate such Intel through established protocols to the appropriate stakeholders (HMPS, Force SB's, CTIU/ CTUs, N(CT)PIU and Security Service).
- To ensure that relevant intelligence in relation to national security issues is disseminated to the prison service in a manner that takes account of any sensitivities attached Intel and is compliant with the Human Rights Act, Data Prot and MOPI.
- Work closely with Force PIO's in order to gather intelligence to ensure that any criminal intelligence gathered and CHIS recruitment opportunity is disseminated via the Force PIO to the appropriate law enforcement agency (SOCA, Customs) etc.
- To maintain a working relationship with HMPS, support HMOPS needs in relation to national security, radicalisation and good order and discipline issues. To provide expert advice in all matters of extremism, radicalisation and counter terrorism.
- To accept tasking via their relevant management processes (HSB – Force tasking, SO15, CTIU).
- To conduct targeted prisoner de-briefings, develop and exploit de-briefing opportunities and CHIS recruitment within the prison state (must have appropriate accreditation).
- To compile written OPT applications to the prison service via police advisors section.
- To be aware of the available technical covert assets their uses and limitations within the prison state.
- To deliver CT/Radicalisation briefings to HMPS staff at all levels.
- To advise and assist local prison and law enforcement agencies regarding movements of prisoners to other premises (prisons, court, hospital) where there is a C/T or radicalisation interest in that prison.
- To compile a full risk assessment on prisoners soon to be released who are considered a risk to public safety on the grounds of their involvement in terrorism or radicalisation and liaise with the wider police service or other agencies as appropriate. To contribute to and assist the work of local multi-agencies protection panels (MAPPA) where necessary.
- Assist HMPS colleagues in the intelligence gathering development and analysis of prisoners where there is a CT or radicalisation interest where appropriate.
- To attend such meetings within HMPS establishments as are necessary to deliver the role effectively.

Psychological Assessment	To be confirmed
Return on Investment	Not Required
Limited Duties	Grading to be confirmed

Financial e.g. Limits/Mandates	Non-Financial e.g. Staff Responsibility
• None	• None

Entry Requirements

- Proven investigative skills are essential, as is the ability to communicate effectively with people at all levels

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both within and outside the Organisation.

- The post holder will need to be able to build good working relationships with Prison Governors, The Head of Security in Prisons and Prison Security Staff and the wider CT family.
- The post holder will need to become accredited as per the requirements detailed National PAS PIO Training course, National Prison De-briefing course, National Offenders De-briefing course, recognised qualifications in source handling at Level 2 , Level 3 or UKP4.
- Have knowledge of CT issues including the Rich picture, have a good knowledge of ECHR, MOPI, RIPA and Prison rules, particularly as regards the Prison environment.
- The post holder will need to be aware of any Relevant Law, Legislation and Acts.

Any other General Requirements/Scope

- Requirement to pass job related fitness test.
- Plain clothes will be worn.
- This role requires the post holder to have a valid UK driving licence / the ability to travel to different locations.
- If using a private vehicle then business insurance needs to be organised by the individual.
- The post holder will be required to travel countywide.
- Duties will primarily be office hours with weekends taken as rest days. However, flexibility must be exercised due to operational commitments.
- Vetting is required, as advised by the Vetting Unit.
- The post holder will be expected to undertake training as and when required.
- The post holder will be expected to comply with health and safety requirements.

Obligatory Requirements

- Before commencement of this appointment, this role is subject to medical assessment. For some roles health screening or surveillance may be required on a regular basis, as identified by line manager risk assessments.
- There is a requirement for the role holder to meet the probationary objectives set.

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Personal Qualities (Behavioural Competencies)

We are emotionally aware

I treat others with respect, tolerance and compassion. I acknowledge and respect a range of different perspectives, values and beliefs within the remit of the law. I remain calm and think about how to best manage the situation when faced with provocation. I understand my own emotions and I know which situations might affect my ability to deal with stress and pressure. I ask for help and support when I need it. I understand the value that diversity offers. I communicate in clear and simple language so that I can be easily understood by others. I seek to understand the thoughts and concerns of others even when they are unable to express themselves clearly.

We take ownership

I actively identify and respond to problems. I approach tasks with enthusiasm, focusing on public service excellence. I regularly seek feedback to understand the quality of my work and the impact of my behaviour. I recognise where I can help others and willingly take on additional tasks to support them, where appropriate. I give feedback to others that I make sure is understandable and constructive. I take responsibility for my own actions, I fulfil my promises and do what I say I will. I will admit if I have made a mistake and take action to rectify this. I demonstrate pride in representing the police service. I understand my own strengths and areas for development and take responsibility for my own learning to address gaps.

We are collaborative

I work cooperatively with others to get things done, willingly giving help and support to colleagues. I am approachable, and explain things well so that I generate a common understanding. I take the time to get to know others and their perspective in order to build rapport. I treat people with respect as individuals and address their specific needs and concerns. I am open and transparent in my relationships with others. I ensure I am clear and appropriate in my communications.

We deliver, support and inspire

I take on challenging tasks to help to improve the service continuously and support my colleagues. I understand how my work contributes to the wider police service. I understand it is part of my collective responsibility to deliver efficient services. I take personal responsibility for making sure that I am working effectively to deliver the best service, both individually and with others. I am conscientious in my approach, working hard to provide the best service and to overcome any obstacles that could prevent or hinder delivery. I support the efficient use of resources to create the most value and to deliver the right impact. I keep up to date with changes in internal and external environments. I am a role model for the behaviours I expect to see in others and I act in the best interests of the public and the police service.

We analyse critically

I recognise the need to think critically about issues. I value the use of analysis and testing in policing. I take in information quickly and accurately. I am able to separate information and decide whether it is irrelevant or relevant and its importance. I solve problems proactively by understanding the reasons behind them, using learning from evidence and my experiences to take action. I refer to procedures and precedents as necessary before making decisions. I weigh up the pros and cons of possible actions, thinking about potential risks and using this thinking to inform our decisions. I recognise gaps and inconsistencies in information and think about the potential implications. I make decisions in alignment with our mission, values and the Code of Ethics.

We are innovative and open-minded

I demonstrate an openness to changing ideas, perceptions and ways of working. I share suggestions with colleagues, speaking up to help improve existing working methods and practices. I constantly reflect on my own way of working and periodically review processes and procedures to make continuous improvements. I adapt to change and am flexible as the need arises while encouraging others to do the same. I learn from my experiences and do not let myself be unduly influenced by preconceptions.